

VSH Governing Body Meeting Minutes

June 18, 2008, 1:30 pm

Nursing Classroom, 5 South Building

Type of meeting: Oversight

Facilitator: Beth Tanzman, Deputy Commissioner of Mental Health

Note taker: Cheryl Goodwin-Abare

Governing Body Members: Michael Hartman, Commissioner of Mental Health; Dr. William McMains; Patrick Flood (Designee for Secretary Cindy LaWare); Ann Moore; Kate Purcell; Paul Dupre (Director of WCMH); Terry Rowe, Dr. Tom Simpatico

Attendees: Jessica Oski; Scott Perry; David Mitchell

AGENDA TOPICS: EXECUTIVE DIRECTOR'S REPORT; MEDICAL DIRECTOR'S REPORT; QUALITY MANAGEMENT REPORT; REVIEW AND APPROVAL OF MINUTES; OTHER BUSINESS; PUBLIC COMMENT

New Governing Body Member: Paul Dupre was introduced as the new Governing Body Member taking Butch Alexander's place as a service provider representative.

Discussed: Medical Director's Report (with Tom Simpatico)

Credentialing: Dr. Simpatico clarified that we no longer need to credential the residents at VSH when they are functioning in the capacity of their education. However, if a resident is "Moonlighting" (which is outside of the residency training) they do need to be credentialed. Alisson Richards, MD (Psychiatric Resident) will be starting with us on June 23rd – July 22nd, 2008.

Dr. Simpatico introduced two candidates for credentialing: William Linson, MD (Locum Tenen) will be starting in July and be here through the end of August. This is to help assure coverage while medical staff take summer vacations.

Dr. Gordon Gieg, MD (General Medicine Doctor) will be starting at the end of July. He will be at VSH three days a week. He is replacing Kathleen Daye, MD who has retired.

(End Medical Director's Report).

Discussed: Approval of Meeting Minutes

The May 21st meeting minutes were reviewed by the committee members. There was only one change in the Executive Director's Report section on SAMHSA Grant: namely the newly hired grant coordinator will report to Terry Rowe. Ann Moore motioned to accept the minutes as corrected. Patrick Flood seconded the motion. All in favor of accepting the minutes as corrected. Motion passed unanimously.

Discussed: Executive Director's Report (with Terry Rowe)

Certification of VSH: Tommie Murry (Q.A. Risk Management Chief) attended the last Governing Body Meeting and described the Joint Commissions visit in May. Dr. Sean Callan conducted a three-day survey and we are pending a survey by the life safety inspector. We will then be accredited if we pass this survey. There were over 2000 elements which VSH was judged on during the survey and they found 12 elements for correction/improvement and these are not serious enough to prevent accreditation. VSH has also applied for CMS certification.

Board of Health: VSH was given a regular license by the Department of Health.

Visitor's Policy: Terry Rowe will try to have data available for the July meeting regarding visitors to VSH and the impact of the new visiting hours. Patients would like to go back to the old visiting hours. (These hours were: M-F 1:00 to 4:00 p.m.) The new hours are M-F 3:00 to 4:00 p.m. and we have full days on Saturday's and Sunday's. Visitors could also visit in the morning for very short periods of time – but this was changed due to the treatment mall.

Treatment Mall: The new treatment mall located in the old Storehouse Building is under construction and this should be completed by the end of July. VSH is hoping to have this in full operation by the end of August. VSH will have an open house for this area and the Governing Body will be invited to come to the open house. Beth Tanzman asked how close VSH was overall at having 20 hours of active treatment. Terry responded that about 60% of VSH patients are attending the treatment mall.

Alternatives to Restraint and Seclusion Coordinator: VSH has hired Edward Riddell. He will start at VSH on June 30th.
(End of Executive Director's Report)

Discussed: Quality Management Report (by Scott Perry)

Scott provided patient and staff injury data, variance, and patient grievance information. Scott also provided restraint and seclusion data and Emergency Involuntary Medication data. Discussion followed (copies of these handouts are available by request).

(End of Quality Management Report)

A motion was made to approve the credentialing packets on Dr. William Linson and Dr. Gordon Gieg by Michael Hartman and William McMains seconded the motion. All were in favor.

Other Business: VSH Policies

VSH Patient Work Policy - The VSH Patient Work Policy was not ready for this Governing Body meeting. It should be ready for approval at the next Governing Body Meeting in July.

Levels of Observation Policy - William McMains motioned to approve the policy, Ann Moore seconded the motion. All were in favor.

Professional Behavior and Personal Boundaries Policy – Approved. William McMains motioned to approve the policy, Michael Hartman seconded the motion. All were in favor.

Fall Prevention Policy – Michael Hartman motioned to approve the policy, Ann Moore seconded the motion. All were in favor.

Memorandum: Jessica Oski handed out a memorandum regarding Governance Regulation for the Board of the Vermont State Hospital.

Public Comment: No public attended.

Patrick Flood motioned to adjourn the meeting, Ann Moore seconded the motion. All were in favor.

The meeting adjourned at 3:30 pm. The next Governing Body meeting will be on **Wednesday, July 16, 2008 at 1:30 pm.**

Respectfully submitted,

Cheryl Goodwin-Abare
Minute Taker